



TASK FORCE MEETING

Location: Los Angeles, CA

Host: Los Angeles Fire Department

December 12 and 13, 2023

MINUTES

Call to order: 0912 December 12th by Chief Serrano

0900 December 13th by Chief Serrano

Members Present: Task Force

Cary Wright (KRN)	Jason Serrano (BDC)	Scott Lewis (SCR)
Dave Semple (CAL FIRE)	Matt Brown (CNT)	Dan Coyle (MNL)
Garrett Huff (SBC)	Cathy Johnson (OES)	Brian Duffy (TLC)
Pedro Arreguin (VNC)	Jim Henery (ORC)	Chris Landry (EDH)
Eric Roberts (LFD)	Tim Adams (ANA)	Caryn Petty (OSFM)
Robert Rezende (SND)	Patrick D'Arcy (SFR)	Dace Brinsfield (BLM)
Chris St. Pierre (USFS)	James Henery (ORC)	Brian Martin (LAC)

Guests

Jim Johnstone (OES)
Patrick Byde (SBC)
Whit Macdonald (Contra Costa)
John Rose (Coast Guard)
Jason Garboni (LAC)
Ivy Williams (CAL FIRE)
Brook Spelman (CAL FIRE)

Welcome, Introductions, and Logistics – Chief Roberts (LAFD)

Moment of Silence for Firefighters and Police Officers LODD

David Phelps, Prairieton Fire Dept., Terre Haute, IN. November 2, 2023

Thomas Petschke, Jr., Ballardsville Fire and Rescue, Crestwood, KY. November 11, 2023

Andrew "Drew" B. Price Chicago Fire Department, Chicago IL. November 13, 2023

Justin Bower Kinnelon Volunteer Fire Company, Kinnelon NJ. November 18, 2023

Daniel Potts Whitney Fire Dept., Whitney TX. November 24, 2023

John Norris Forest Bend Fire Department, Webster TX. November 25, 2023

Matthew Dawson Lubbock Fire Rescue, Lubbock TX. November 26, 2023

****And all Law Enforcement Officers LODD****

Agenda Review and Additions – Serrano

Review and Approval of November Meeting Minutes – Serrano

- **Motion** to approve November minutes by **Adams, second Arreguin.**

Task Force Update - Serrano

- Quarterly Brief will be reviewed.
- Dismounted resources white paper established standards.

Ops Team Update – Johnstone

- Reviewed Quarterly Brief – updated some edits and links.
- Matt Brown – opened a discussion on ICS600 numbering and where the firing checklist belongs.
 - Identified 9 appendices that should be changed to numbering.
 - **Motion by Rezende** to make the firing checklist to be number 610, **second by Roberts.**

Cal OES Update – Johnson

- Possibly enhancements and a display of the updates on the website available at the January BOD meeting.
- Johnstone – Will have IT present at the BOD meeting ahead of the website presentation. The Task Force will be notified prior to going live.

OSFM Report - Petty

- **Invoicing program**
 - On track to be available for in-house testing in December 2023 with anticipated Pilot testing in January/February of 2024
- **Division Chief – *pending***
- **The OSFM website (which includes SFT) will be taken offline briefly on 11/17 and replaced with a new and improved website (~8PM)**
 - The new website seeks to simplify navigation, increase brevity, and aims to be more visually appealing with a modern theme (will match the CAL FIRE site as it looks today)
 - SFT will not have publishing rights for about a month (= delays in publishing and updating)

- ALL URL including ALL DOCUMENT LINKS will be replaced (content may be broken during the transition)
- **SFT ID Legacy Look-up** site was taken down as of 10/6 (previously listed as 12/31/23 on this [Staff Report](#)). CSUS was hosting the platform, but due to recent elevated security measures regarding sensitive data (ex. Last four of SSN) extensive investment in the site was needed. Since it was being retired in 2 months anyway, SFT elected to keep the site down. The options for obtaining an SFT ID are:
 - SFT User Portal allows those with an email to “Retrieve your existing SFT ID” via email
 - Request a new SFT ID via WebForms section of the SFT User Portal (no login required)
 - SFT IDs are on all diplomas since 2017
 - All other inquiries email SFTHelpDesk@fire.ca.gov
- **Academy of Excellence**
 - Application period: November 2023 to January 2024
 - Award presented at Fresno Symposium, March 2024
- **Curriculum Development**
 - To submit a curriculum proposal, complete the form template (link: [SFT Curriculum Proposal Form](#)) and email to Chief Chris Fowler at Chris.Fowler@fire.ca.gov
- Peer Support (2023)
- Fire Fighter (2024)
- BHCA (2024)
- Driver/Operator (2024)
- Dive Rescue – *under review*
- Drone – *under review*
- Forcible Entry – *under review*

Old Business/Projects Updates

- A. FOG ICS 420.1 2022 – Sales – App Update..... Johnson
 - a. Johnstone – Just received 10,000 additional copies. Anticipating a 2-year cycle.
 - b. We will be pushing to not print additional FOG manuals. Electronic app will go live after the 2-years. There will be an option to PDF printing. Assessing if there is going to be cost associated.
 - c. Serrano – Print licenses may be a way to go.
- B. Additional members to subcommittees.....All
 - a. Jeff Seaton withdrew from Structure Fire subcommittee.
- *Chief Adams created a solicitation letter. Serrano proposed to make it available to Northern part of the State.*
 - b. *Johnstone – This could also be a route to provide information beyond just solicitation.*
- C. FIRESCOPE / NCG.....Brown / Johnstone
 - a. Attending virtual meeting on January 2024.
 - b. *REMS, ICS-223 Implementation / National Standard.....Landry*

- c. Robert Sepulveda from Pasadena Fire and REMS Ad-Hoc presenting:
 - i. Collaborated with NWCG for a REMS document to be used nationwide.
 - ii. Document to be approve by NWCG in January.
 - iii. Developed a typing system for REMS (I, II, III)
 - iv. We will discontinue the FIRESCOPE document once the NWCG document is approved.
 - v. We will continue to develop the MEL for the REMS specific to California.
 - vi. We ensure the changes or revisions will not impact the local government.
 - vii. REMS is being utilized more frequently in a more all-hazard incidents and not just wildfires.
 - viii. Typing:
 - a. REMS Type I
 - i. Required UTV.
 - ii. 4-person team.
 - 1. RRT
 - 2. Vehicle Ex
 - 3. 1 PM minimum
 - iii. Extrication equipment required.
 - b. REMS Type II
 - i. Minimum of 2 EMTs.
 - ii. UTV Recommended.
 - c. REMS Type III
 - i. RAT team.
 - ii. 2-person operation.
 - ix. Plan of work is to get back on track. Develop a REMS job aid.
 - x. 9 members on subcommittee.

D. Structure Defense Guidelines, ICS 600.....Adams / Henery

- a. Firing Checklist Numbering.....Roberts
 - i. **Motion by Rezende** to make the firing checklist to be number 610, **second by Roberts.**
- b. Hand Crew Typing StandardsAdams / Henery
 - i. Khazaal presenting – Hand Crew Typing exists in the FOG 13-3.
 - ii. Adams – discussion on deconflicting number of personnel between 16 vs 18.
 - iii. **Motion by D’Arcy to accept the proposed standards as it stands to be left at 16 and seconded by Adams.**
 - a. **Affirmatives: Wright, Lewis, Sample, Coyle, Huff, Duffy, Arreguin, Henery, Landry, Roberts, Adams, Petty.**
 - b. **Against: Serrano, Brown, Rezende, St. Pierre, Brinsfield**
 - c. **Abstain: Johnson**
 - iv. **Motion by Matt Brown for local government hand crews to meet federal standards of 18 personnel on federal fires and federal land (and “on EMAC requests” to be added upon confirmation from CalOES”)**
 - v. **EMAC request confirmed by Johnson.**

E. Structure Fire Operations, ICS-500.....Adams / Henery

- a. Henery gives update. Met last week in Bakersfield. Formatting is complete and finalizing some pictures and other details. Identified meeting dates for next year.

- b. Ghorbani – we would like to bring it to the July BOD for approval. Cross referencing NIMS and NFPA documents to make sure there are no conflicts.
- c. Serrano – Task Force would like to see it in May 2024.

F. ICS-910 update (Safety and Wildland)Roberts

- a. Need for clear leader’s intent.
- b. Serrano – This came from the wildland entrapment presentation. We would like a review of the current 910 and something included to address entrapments.
- c. Brown – References in 910 to the National standards should be incorporated, such as referencing the IRPG.

G. ICS-800 NFG Update Martin

- a. Met last week in L.A. City.
- b. Group discussion on best practice, task book, and standardized equipment.
- c. Cal Fire was ahead with some of the details and were able to make significant progress on the tasking.
- d. Completing a best practice is doable for April BOD.

H. ITSU/ITSL.....Brown/Brinsfield

- a. Brown – recommendation is to adopt the FEMA ITSL position as is.
- b. Some disagreements on the Task Book requirements. They will incorporate what currently exists with a collection of Task Books and bring the training to California.
- c. **Motion to adopt:** Arreguin, second by Wright.

I. Assembly Bill No. 2380 and Private Resource Utilization.....Brown

- i. Some discussion on adding “Yes/No” selection options for IC on the form and other clean-up language for the form.
- ii. Johnstone – Sensitive subject. CPF is laser focused on this. This should be socialized at the IMT and Ops. BOD Chair will take a look at this document for input.
- iii. Discussion on IC, IMT, and LOFR input on the form and overall document.
- iv. Serrano – Verbiage indicating specific addresses/areas where private crews will be working on IC permission form.
- v. St. Pierre – Add a section for the IC to add additional requirements beyond what is on the form. And add an excerpt of the law on the form or a link to the law and regulations.

Break for lunch: 11:48

Return at 12:45

J. FIRESCOPE Task Request Form.....Roberts

- a. Application to current tasks

K. MACS 400-1 (Document Control)Roberts

- a. Tracking sheet is working well and getting better.
- b. 162 and Hazmat MEL continues to go through ADA compliance.

L. FIRESCOPE Subcommittee assignments - Mentorship.....ALL

- a. Brown – We need someone to get together the orientation documents and coordinate those. Particularly with the October documentation including plan of work to be prepared for submission in November.
- b. Serrano – Please engage and communicate. Encourage the subcommittees identify their 4 dates for the meetings (2 Virtual and 2 in-person).
- c. Serrano – Have the specialist groups to identify 2 meetings (Spring and Fall).

M. 2024 Quarterly Briefings.....ALL

N. MACS 410-1 MAC Group Procedures & SOPS MAC.....Johnstone

- a. Task Force approved both. There were reservations over the SouthOps MAC group guide.
- b. A consensus was reached after the Ops meeting to address the reservations brought up. The document will eventually come back to the Task Force for re-approval. Anticipating as early as February 2024.

O. Standard Wildland Preplan Working Group Tasking.....Duffy/Arreguin

- a. The group is meeting once per month virtually.
- b. In person presentation from the Chair tomorrow.
- c. Serrano – We’d like to hear the integration of NG Scout.

P. FIRESCOPE Task Book Hosting..... Petty/Lewis

- a. Host FIRESCOPE documents at CICCS linked back to temporary website.

● **Current BOD Tasking**

Q. BoD EIT Tasking, TrackingBrown

- a. White Paper Informational and Approval.
- b. **Motion to approve white paper with the added verbiage recommended by Chief Serrano and move to Ops by Rezende, second by Lewis.**
- c. Johnstone – Recommendations from SMEs would be beneficial on the white paper.

R. Civil Unrest BoD Tasking.....Roberts

- a. Confirmed it resides with Safety.

● **New Business**

A. Continued Review Plans of Work for 2024.....All

B. GIS Subcommittee proposals and white papers.....Arreguin

C. MACS 441 Timeline Memo.....Brinsfield

- a. Comms to have it completed February 1st.

- b. May 1st for all agencies.
- c. **Motion to formalize the annual timeline for the communication radio frequency approval and uploaded on to the 441 document by Adams, second by Arreguin.**

D. Administrative Review / Smartsheet.....Johnson
 a. Nothing to add.

E. Cancer Prevention SC – Diagnostic FAQ Document.....Wright
 a. Still working on it.
 b. Serrano – Recommendation to make the FAQ more generic and not necessarily to provide to an agency for adoption.

Motion to adjourn at 16:35 by Roberts, second by Rezende.

- **Specialist Groups and Subcommittee Reports.....All**

- A. Health and Safety

- a. Cancer Prevention – Dr. Irwin presentation.
 - a. Research partnership with FIRESCOPE and UCLA
 - b. Risk Management Document
 - c. Hierarchy of Controls
 - d. Plan of work discussion
 - e. Presentation of PFAS
- b. Behavioral Health –
 - a. New members.
 - b. Completion of CISM and well received.
 - c. Cancer and Safety Subcommittees crossover efforts.
 - d. Reviewing documents for currency, including updating 180.

- B. Special Operations

- a. TSR
- b. Maritime
 - a. Macdonald (Contra Costa) and Rose (USCG) Presenters.
 - b. Anticipating adding a FOG manual chapter and an OSD that compliments it.
 - c. Ensuring titles and definitions are consistent.
 - d. Plan of work reviewed and meeting schedules.
 - i. Vessel types
 - ii. Position and staffing definitions
 - iii. Maritime organization and incident organization
- c. Hazmat
 - a. White papers
 - i. Foam tender typing
 - ii. Hazmat ASO on IMT recommendations
 - b. Working with Lithium-Ion Ad Hoc
 - c. Working on Position Task Book
 - d. Evaluate currency of documents
- d. REMS
 - a. Secured a seat at NWCG.
- e. Lithium-Ion Ad Hoc

- a. Plan of work review.
 - i. Provide guidance to all FRO.
 - ii. Standard recommendations from Micromobility to fixed facilities.
 - iii. Develop training.

C. Incident Technology

a. GISS

- a. GISS info portal:
 - i. One-stop shop for GIS personnel on incidents.
 - ii. Refreshed annually in March.
 - iii. Will remain in plan of work moving forward.
- b. Dashboard, Webapp, Webmap:
 - i. Providing a one-stop shop for GIS reference on developing product and a “how-to”.
 - ii. Brown – Recommendation to add information of this product to the Sit Unit OSD for visibility.
- c. Sit Unit Position Description Update
 - i. Update to a more All-Hazard expectations.
- d. Collaboration with UAS group for coordinating data collection and use.
- e. Added 4 new members.
- f. Continuation of USAR/SAR white paper.
- g. Fire ignitions standard.
- h. Evacuation schema and symbology.

b. Predictive Services

- a. Working closely with public and private sector.
- b. Integrating in State and National level.
- c. Integrating with research and development fields.
- d. Red flag warning analysis and particularly dangerous situation (PDS) red flag project.
- e. Improve collaboration with CARB. Possible working group.
- f. Replacement for Haines index.

c. Communications

- a. Five meetings.
- b. 40-person team.
- c. Challenges in 2023.
 - i. Update MACS 441. Difficult to get it in on time.
 - ii. ICS 217A and ICS205 updates. Common practice and recommendations.
 - iii. Monitoring the need for COML training.
- d. Goals for 2024
 - i. Work to improve timeline for MACS441.
 - ii. Update ICS217A and ICS205
 - iii. Develop ICS205 common practice and submit final document.
 - iv. Working with emerging technology group.

d. Emerging Information Technology.

- a. Dismounted Resource white paper.
 - b. ITSL/ITSU white paper approval.
- e. CAD to CAD
- a. Subcommittee recruitment.
 - b. Meeting monthly.
 - c. Charter completed.
 - d. Plan of work.
 - e. Working with OES to discuss data lake standards.
 - i. CalOES will absorb data from all public safety agencies.
 - ii. Recruited CalOES into the subcommittee.
 - iii. Data Lake will allow agencies individually to determine which agencies they will share data with.
 - f. Next steps:
 - i. Completing OES workbook for data standards for a baseline to tie to NENA standard for EIDO.
 - ii. Identify data standards required for CAD-to-CAD
 - iii. Recommend standardized API (Application Programming Interface).

D. Emergency Operations

- a. EMS – no update
- b. Structure Fire – Mike Liversedge (vice chair) presenting.
 - a. 2023 Update
 - i. Continued working with ICS500.
 - 1. Validating source materials with NFPA, NIMS, NIOSH manuals.
 - 2. Updating pictures, hyperlinks, and possibly videos.
 - ii. Welcomed two (2) new members.
 - iii. Completed civil unrest documents.
 - b. 2024.
 - i. Finish edits for ICS500 documents to be presented in March to TF.
 - ii. Recommendations on how to address odd, shaped buildings.
- c. Wildland Fire
 - a. 2023
 - i. Completed firing checklist.
 - ii. Working on 910-1.
 - iii. Revising WUI structure defense documents.
 - iv. Hand Crew operating system description (OSD).
 - d. Wildland Preplan
 - a. Steve Kennedy (chair) presenter:
 - i. Plan of work:
 - 1. Creating a map template that will be produced by a vendor. Hosted by CalOES and accessible. Vendor recommendation to be Roadie and Associates.

2. Identifying all the services needed to drive the project.
3. Working with CalOES on hosting the data and providing interoperable mapping layers through NG Scout and Intterra.
4. Create a risk assessment form to help inform the build of the preplan.
5. Update charter.
- ii. Serrano – what is the plan to import current preplans?
 1. The vendor will assist in importing existing preplans into the system.
- iii. Brown – Highlighted the importance of the quality of the data collection.

E. Air Operations

a. Aviation Operations – MacFarland presenter:

- a. Night HelCo
 - i. Needs requirement letter in progress.
 - ii. Refine the ICS800 and develop standardization and Task Book which will tie back to Day HelCo.
 - iii. Basing the training on CalFire HelCo class.
 - iv. Meeting again next month and have a product available for April BOD meeting.

b. UAS – Granados presenter:

- a. S-373 course with state/fed partners train-the-trainer.
- b. Develop recommendations to the UAS NWCG qualifications and curriculum.
- c. Explore new innovative UAS technology.
- d. Update existing documents.
- e. Coordinate with GIS to develop workflow.
- f. AB-740 did not pass but identified the need for Blue List drones. Requirements for US based manufactured drones.
- g. Discussion on drone standards and/or typing requirements.

2023 Meeting Schedule

- a. December 12/13, Los Angeles – Roberts (13/14 Ops)

2024 Meeting Schedule

- A. January 8/9 2024, Sacramento – Lewis
 - a. January 10/11 BoD – Mather, CA
- B. February 6/7 2024, Anaheim - Adams
- C. March 12/13 2024, Menlo Park - Coyle
- D. April 9/10 2024, Solvang - Huff
- E. May 28/29 2024 South Ops - Semple
 - a. MACS Exercise, May 29, 2024 - South Ops
- F. June 11/12 2024, San Francisco – D-Arcy
 - a. June 12/13 Ops Team
- G. July 9/10 2024, Lake Arrowhead - Serrano
 - a. July 10/11 BoD
- H. August 13/14 2024, Yosemite - St Pierre

- I. September 10/11 2024, San Diego - Rezende
- J. October 8/9 2024, TBD in coordination with the BoD
- K. November 12/13 2024, Huntington Beach - Adams
- L. December 10/11 2024, Los Angeles City - Roberts
 - a. December 11/12 Ops Team

14. Future Ops Team and Board of Directors Meetings

2024 Board Meeting Schedule and Venues

- January 10 & 11, 2024 @ Mather. CA OES HQ
- April 2024, @
- July 10 & 11, 2024 @ Lake Arrowhead

15. Roundtable.....All

Concluded at 12:20 by Serrano – TF prepare for Ops Team meeting at 1300.